



**Grande Prairie Volunteer Services Bureau
ANNUAL GENERAL MEETING
Centre 2000 - Community Wing Boardroom
March 27, 2007 @ 5:00 p.m.**

AGENDA

- 1.0 Approval of the Agenda:
- 2.0 Approval of Minutes (AGM June 27, 2006):
- 3.0 Financial Report:
 - 3.1 2006 Financial Statements;
 - 3.2 2007 Budget;
- 4.0 Old Business:
- 5.0 Chairperson's Report:
- 6.0 Executive Director's Report: (Copy to be provided)
- 7.0 Nomination Committee:
- 8.0 New Business:
 - 8.1 Signing Authority;
- 9.0 Next General Meeting: Tuesday, June 26th, 2007 @ 5:00 p.m.
Centre 2000 – Community Wing Boardroom.



GRANDE PRAIRIE VOLUNTEER SERVICES BUREAU
ANNUAL GENERAL MEETING
COMMUNITY WING BOARDROOM, CENTRE 2000
MARCH 27, 2007 @ 5:00 P.M.

MEETING MINUTES

PRESENT:

Melodie McCracken	Sarah Pruckl
Colin Griffith	Karen Pascut
Geraldine Smith	Donna Durnford
Treena Coney	

REGRETS: Heather Willner, Todd Strang

1.0 Approval of Agenda:

MOVED: Sarah Pruckl

2.0 Approval of Minutes: AGM June 27, 2006, General Meetings December 14, 2006, and Special Meeting February 12, 2007.

MOVED: Colin Griffith

SECONDED: Sarah Pruckl CARRIED.

3.0 Financial Report:

3.1 2006 Financial Report:

Presented by Kari Speaker-Smith with Fletcher Mudryk & Co.

Motion to accept the financial statements as presented with changes:

MOVED: Colin Griffith

SECONDED: Sarah Pruckl CARRIED.

3.2 2007 Budget:

2007 budget was presented by Karen Pascut, Executive Director.

Motion to accept the 2007 budget as presented:

MOVED: Sarah Pruckl

SECONDED: Melodie McCracken CARRIED.

4.0 Old Business:

No report.

5.0 Chairperson's Report:

No report.

6.0 Executive Director's Report:

Karen Pascut reported. A written report was provided.

7.0 Nomination Committee:

Nominations took place and following slate of officers were presented:

President - Treena Coney
Vice President – Todd Strang
Treasurer - Melodie McCracken
Secretary - Geraldine Smith

8.0 New Business:

8.1 Signing Authority

Signing authority for the organization will be any two of the following: President, Vice President, Treasurer, Secretary, and Executive Director.

Motion was made that signing authority be approved as presented.

MOVED BY: Sarah Pruckl
SECONDED: Colin Griffith

8.2 Recruitment of Executive Director

Selection Committee for Executive Director Recruitment:

Treena Coney, Geraldine Smith, Sarah Pruckl, Karen Pascut

- Treena will follow up with Todd regarding policies;
- Colin will sent Treena an outline/procedure for recruitment;
- July 31/07 is Karen's last day with Volunteer Services;
- It was decided by May 1- the newspaper ad would need to be proofed and ready to print;
- Ad could be issued in the May 4 edition;
- If more applicants are needed-it could be decided on May 15 if it would run again on May 18;
- Deadline for applications will be May 25;
- Upon hiring, it was thought a 2 week training period with Karen would be sufficient;

9.0 Next meeting Tuesday, June 12, 2007th 5:00 p.m. Community Wing Boardroom Centre 2000.

Meeting adjourned: 6:35 p.m.

Meeting Minutes taken by: Geraldine Smith, Secretary

Minutes Signed by:

Treena Coney, President

Geraldine Smith, Secretary